

# RESPONDERS

## CHECKLIST

Offerors are encouraged to complete the following checklist and submit it with your proposal so the Authority may evaluate your submission. Failure to sign your proposal by an individual authorized to commit your firm to the proposal will render the proposal as non-responsive and will not be considered. Failure to submit a document specified in the proposal as listed below is a curable if done within the timeframe specified upon our notice to you.

- |   | Initials |
|---|----------|
| 1. Signed and dated proposal                                  | _____    |
| 2. Non-Collusive Affidavit for Prime Contractor               | _____    |
| 3. Non-Collusive Affidavit for Subcontractor(s)               | _____    |
| 4. HUD Form 5369-B Instructions to Offerors, Non-Construction | _____    |
| 5. Section 3 Clause and MBE Plan                              | _____    |
| 6. This Checklist   | _____    |