



PORTSMOUTH

REDEVELOPMENT & HOUSING AUTHORITY

HOME Program For First-Time Homebuyers

Information Checklist

Please gather the following documents prior to your interview.

- Verification of Employment/ Self-Employment. Last three (3) years tax returns and W-2 Forms. Most recent months check pay stubs, verification of employment form and W-2 Form. If self-employed, an itemization of expenses year to date.
- Verification of other income (such as retirement, social security, certificates, IRA's, etc.
- VHDA Homeownership Program Certificate
- Last six (six) months checking account statements and one (1) month of saving statement
- Last month statement of all credit accounts
- Child Support printout (if applicable)
- Bankruptcy discharge or agreement letter (if applicable)
- Copy of divorce decree or separation letter (if applicable)
- Picture identification. Must be able to verify name, social security number and date of birth.
- Copy of approval letter and good faith estimate, if a lender has approved you.
- Bring a check or money order in the amount of \$5.00 (per person) for a credit report.

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801 Water Street, STE 200
Portsmouth, VA 23704

Phone: (757) 391-2932
Fax: (757) 393-2059
WWW.PRHA.ORG